

**MINUTES OF A REGULAR MEETING OF THE
COUNCIL OF WAITE HILL, OHIO**

January 8, 2024

Prior to the Council Meeting, the newly re-elected Village Officials took their Oaths of Office.

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall at 8:00 a.m. on Monday, January 8, 2024, with Mayor Ryan W. Cox presiding. The following members of Council were present:

Brian Doty	Abby Hiltsley
Sam Knezevic	Karl Scheucher
Richard Steudel	

Also present were Clerk-Treasurer, Robbi Laps, Police Lieutenant, Steve Gerics, Service Director, Bob Haynik, Law Director, Stephen L. Byron, Kerri L. Bowden and Stephanie Gale Winterer.

Mayor Cox announced that he was pleased to recommend Kerri L. Bowden and Stephanie Gale Winterer serve as members of the Waite Hill Council. Mr. Scheucher moved to appoint Kerri L. Bowden to fill the unexpired Council term of Ryan W. Cox, which term will expire December 31, 2025. Mr. Knezevic seconded the motion.

Roll Call: Yeas: Doty, Hiltsley, Knezevic, Scheucher, Steudel
 Nays: None

Motion carried
Appointment confirmed

Ms. Hiltsley moved to appoint Stephanie Gale Winterer to fill the vacant Office of Council, which term will expire December 31, 2027. Mr. Steudel seconded the motion.

Roll Call: Yeas: Doty, Hiltsley, Knezevic, Scheucher, Steudel
 Nays: None

Motion carried
Appointment confirmed

Mayor Cox then administered the Oaths of Office to Ms. Bowden and Ms. Winterer.

The minutes of the Regular Meeting of Council held December 11, 2023 were previously distributed to Council. Mr. Steudel moved to approve the minutes as presented, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Doty, Hiltsley, Knezevic, Scheucher, Steudel
 Nays: None

Motion carried

Minutes approved

Council then proceeded with the election of the Council President. Mr. Scheucher nominated Samuel R. Knezevic. There were no other nominations. Ms. Scheucher then moved to close the nominations and unanimously elect Mr. Knezevic as Council President, which motion was seconded by Ms. Hiltzley.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Scheucher, Steudel, Winterer
Nays: None
Abstain: Knezevic

Motion carried
Council President Elected

Council then proceeded with the election of the Council Vice-President. Mr. Doty nominated Karl F. Scheucher. There were no other nominations. Mr. Doty then moved to close the nominations and unanimously elect Mr. Scheucher as Council Vice-President, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Steudel, Winterer
Nays: None
Abstain: Scheucher

Motion carried
Council Vice-President Elected

Mr. Knezevic nominated Abby Hiltzley to serve as Council's representative to the Planning and Zoning Commission and the Architectural Board of Review. There were no other nominations. Mr. Knezevic then moved to close the nominations and have Ms. Hiltzley unanimously elected to serve as Council's representative on the Planning and Zoning Commission and the Architectural Board of Review, which motion was seconded by Mr. Doty.

Roll Call: Yeas: Bowden, Doty, Knezevic, Scheucher, Steudel, Winterer
Nays: None
Abstain: Hiltzley

Motion carried, Council's
Representative to the Planning and
Zoning Commission and Architectural
Board of Review Elected

Resolution No. 2024-1 - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Resolution No. 2024-1 adopted

Ordinance No. 2024-1 - “An Ordinance authorizing the Mayor to enter into an Agreement with Stephen L. Byron and Singerman, Mills, Desberg & Kauntz, Co., L.P.A., for legal services beginning January 1, 2024 and ending December 31, 2024, confirming the appointment of Stephen L. Byron as Law Director, and declaring an emergency.” was read for the first time. Mr. Scheucher moved to suspend the rule requiring that an Ordinance be read on three different days, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Rule suspended

After discussion, Ms. Hiltsley moved to adopt Ordinance No. 2024-1, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Ordinance No. 2024-1 adopted

Ordinance No. 2024-2 - “An Ordinance confirming the appointment of Richard J. Perez as Assistant Law Director and Prosecutor for the Village, providing compensation for the Assistant Law Director and Prosecutor, repealing certain Ordinances, and declaring an emergency” was read for the first time. Mr. Scheucher moved to suspend the rule requiring that an Ordinance be read on three different days, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Knezevic moved to adopt Ordinance No. 2024-2, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried

Ordinance No. 2024-2 adopted

Ordinance No. 2024-3 - "An Ordinance amending the annual appropriation Ordinance of the Village of Waite Hill to change certain appropriations for the fiscal year ending December 31, 2023, repealing certain Ordinances and declaring an emergency" was read for the first time. Mr. Scheucher moved to suspend the rule requiring that an Ordinance be read on three different days, which motion was seconded by Mr. Doty.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Doty moved to adopt Ordinance No. 2024-3, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Ordinance No. 2024-3 adopted

Ordinance No. 2024-4 - "An Ordinance providing compensation for employees of the Village of Waite Hill, and declaring an emergency" was read for the first time. Mr. Scheucher moved to suspend the rule requiring that an Ordinance be read on three different days, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Steudel moved to adopt Ordinance No. 2024-4, which motion was seconded by Mr. Doty.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Ordinance No. 2024-4 adopted

Ordinance No. 2024-5 - "An Ordinance providing additional compensation for employees of the Village of Waite Hill for quality services rendered in the year 2023, and declaring an

emergency.” was read for the first time. Ms. Hiltzley moved to suspend the rule requiring that an Ordinance be read on three different days, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Scheucher moved to adopt Ordinance No. 2024-5, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Cox, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Nays: None

Motion carried
Ordinance No. 2024-5 adopted

After discussion, Mr. Knezevic moved to confirm the appointment of Robert A. Ranallo to the Planning and Zoning Commission, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Appointment confirmed

After discussion, Mr. Scheucher moved to confirm the re-appointment of Tom Ruple to the Board of Zoning Appeals, which motion was seconded by Ms. Hiltzley.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Steudel
Winterer
Nays: None

Motion carried
Re-appointment confirmed

Ms. Bowden, Chair of the Communication and Community Outreach Committee, will meet with the Mayor regarding the ‘Village Voice’. Ms. Bowden will also be the Village’s representative to the Waite Hill Foundation.

Mr. Scheucher’s Finance Committee report for the month is appended hereto and incorporated in these Minutes by reference.

Ms. Hiltzley reported on the projects that are currently before the Planning and Zoning Commission, including the approval of a pool house on Reserve Drive. There had also been a discussion regarding the Riddle lot split.

Ms. Winterer will be chairing the Safety Committee. Lieutenant Gerics reported on some of the incidents that had occurred in the previous month. Mutual aid to neighboring communities increased during the holiday season. There have been calls about gunshots being fired, and there was discussion surrounding the fact that a Gardenside resident is now subject to guardianship.

Mr. Doty will be reporting on behalf of the Service Department. Mr. Doty deferred to Mr. Haynik, who reported that there is a surplus of road salt as there hasn't been very much snow. The new salt shed is still being considered, but probably won't be purchased in this current fiscal year. Finally, the Christmas lights on the tree in front of Village Hall were discussed.

Council will present a Resolution to Robert A. Ranallo in the month of February or March, to commemorate his many years of faithful service to the Village.

There being no further matters before Council, Mr. Scheucher moved to adjourn the meeting, which motion was seconded by Mr. Steudel.

Roll Call:	Yeas:	Bowden, Cox, Doty, Hiltley, Knezevic, Scheucher, Steudel Winterer
	Nays:	None

Motion carried
Meeting adjourned at 9:14 a.m.

Ryan W. Cox, Mayor

APPROVED: _____, 2024

ATTEST: _____
Robbi Laps, Clerk-Treasurer

Waite Hill Village



January 8, 2024

Finance Committee Report – January 8, 2024, Meeting

The Committee executed its standard agenda approving the November meeting minutes.

Property tax deposits were completed in September and there are no further property tax revenues for 2023. Property tax revenue including current collections, delinquency collections, and reimbursements totaled \$1,108,081 in 2023. The Auditor’s “Schedule A” report projecting property tax to be collected in 2024, issued at the very end of December, estimates the total 2023 tax to be collected to be \$1,072,086 (at 94% compliance level). This is an increase of 3.3% compared to the prior year’s corresponding estimate.

2023 Local Government Fund revenue finished at \$177,595, which is \$4,057 ahead of the 2022 revenue.

2023 interest income is \$166,548 running *behind* 2022 by \$3,155.

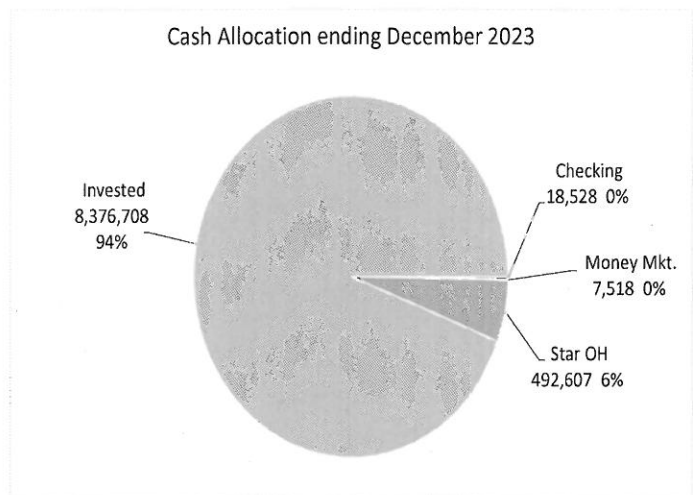
Total revenue for 2023 was \$1,645,903, \$15,172 less than 2022 revenue that totaled \$1,661,076.

Total expense for 2023 was \$1,835,396, \$74,074 less than 2022 expense that totaled \$1,909,470.

Regarding total funds, balances ending December vs. November were lower, changing by \$(90,006). Balance ending November 2023 was lower than November 2022, changing by \$(183,379). Total fund trajectory estimates show December 2018 calculated to be \$10,094,736 vs. December 2028 projected to be \$8,328,057, a decline of \$1,766,679 over 10 years, said decline averaging \$176,668 per year, an average decline rate of –2.12% per year. The trajectories continue to flatten slightly predicting a lower deficit rate going forward (for the moment).

As of the end of 2023, funds are allocated as follows:

Total funds	<u>8,895,361</u>
Checking	18,528
Checks outstanding	-
Deposits outstanding	-
Star OH	492,607
Money Market	7,518
Invested	<u>8,376,708</u>
Total Check	<u><u>8,895,361</u></u>



Fund balances were as follows:

Fund	NOV 2023	DEC 2023	Change
GENERAL	2,292,239	2,279,036	(13,203)
STREET MAIN	814,567	817,834	3,267
MAIN LICENSE	9,346	9,650	304
CAPITAL	5,899,544	5,734,581	(164,963)
POLICE PENSION	12,720	4,158	(8,562)
LAW ENFORCEME	560	560	0
DRUG FINES	150	150	0
POL.PROF.TRNG.	84	84	0
NOPEC	1,456	1,456	0
AMERICAN RESCL	47,852	47,852	0
POL,FIRE,EMS,SEF	223	0	(223)
Totals	9,078,741	8,895,361	(183,379)

Star Ohio annualized yield as of 1/5/2024 was 5.70% with average days to maturity of 43.4 (both yield and longevity decreased this month).

End of report, respectfully submitted,
 Karl Scheucher
 Waite Hill Council, Finance Committee Chairperson